



# OWNER DETAILS FORM

As per the Owners Corporation Act, Section 134 – Address of New Owners

- (1) A lot owner who sells a lot must advise the Owners Corporation of the name and address of the new owner within one month of the completion of the contract.
- (2) A person who acquires a lot must advise the Owners Corporation of the person's name and address within one month of the completion of the contract.

In order to enable us to communicate efficiently with you, could you kindly fill in this form and return to: Tideways P.O. Box 1027 Caulfield North Vic. 3161 or

Scan and email to: [ownerdetails@tideways.com.au](mailto:ownerdetails@tideways.com.au)

Alternatively, you can complete this form online at [www.tideways.com.au/new-owners/](http://www.tideways.com.au/new-owners/)

**Please note all levies and correspondence will be emailed by default unless you specifically request post**

## PROPERTY DETAILS 房产资料

Property Address 住址 :

Lot / Unit Number 单位 :

Accessory Lot Number (if applicable):  
(Storage/ Car Space on title) 车位/储藏单位

Title holder (name / company) 房产持有者 :

Date of Acquisition/Settlement 房产交割日期 :

## OWNER CONTACT DETAILS 业主资料

Owner Name(s) 业主 :

Preferred Contact Number 联系电话 :

Preferred Email Address 电子邮箱 :

Preferred Postal Address 邮寄地址 :

## DESIGNATED MANAGER DETAILS (IF APPLICABLE) - E.G. PROPERTY MANAGER, PROXY 管理中介/代理人

Name / Company Name 公司 :

Contact Number 联系电话 :

Email Address 电子邮箱 :

Owner Signature:

Date:

**Please note: Your information will always be treated with the utmost respect for your privacy.  
For more information relating to our privacy policy please visit [www.tideways.com.au](http://www.tideways.com.au)**